



Food & Beverage Participation Agreement for Art for AIDS

October 20, 2017

FOOD / BEVERAGE DONOR BENEFITS

All donation levels will receive the following:

- Exposure to a sold-out audience of 800 art and food enthusiasts
- Acknowledgment at the event and on the Art for AIDS website
- Approximately six to eight feet of table space per restaurant (more for higher amounts of food)
- Signage | table-top display at your table
- Acknowledgement of your donation on Art for AIDS website

Depending on the size of your donation, you will also receive ad space in our event catalog.

- 1,000 servings—your logo on our supporter page
- 5,000 servings—half-page full color ad
- 15,000 servings—full-page color ad

We will provide the following amount of hors d'oeuvres or beverage servings for **Art for AIDS** on **Friday, October 20, 2017**.

- 1,000 servings 5,000 servings 15,000 servings

We will require our food to be picked up staff our table need volunteers to staff our table

Food or Beverage Item: _____

Food or Beverage Description: _____

We would like to contribute to the silent auction (food, wine, or event)

Item for Auction: _____ Approx Value: _____

Item description: _____

RESTAURANT/ORGANIZATION NAME

CONTACT/NAME

TITLE

CONTACT ADDRESS

CITY

STATE

ZIP

PHONE

E-MAIL

WEBSITE

SIGNATURE

More logistics questions?
Contact **Jose Portillo** at
415-502-7276 or e-mail
jose.portillo@ucsf.edu.

Thank you for your generosity in supporting AHP! Please call Jose Portillo at 415-502-7276 to arrange your tentative table reservation. See details on the reverse. Please return this form to Jose Portillo, by fax to 415-502-7271 or by e-mail jose.portillo@ucsf.edu.

Please e-mail a high resolution image of your logo to Jose by **July 14, 2017** for use in our printed catalog.

Your donation is tax-deductible to the extent allowed by law. Tax ID 94-6036493

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Food & Beverage Participation Agreement for Art for AIDS Friday, October 20, 2017

LOGISTICS INFORMATION FOR FOOD/BEVERAGE DONORS

DATE	Friday, October 20, 2017
TIME	Event runs from 5:30pm to 10:00pm Food & Beverage donors can be scheduled to arrive anytime after noon for prep. Savory food service from 5:30-9:30pm. Desserts/beverages until 10:00 pm.
LOCATION	CityView at Metreon , 135 Fourth Street at Mission Parking available at Mission Street Garage, across Fourth Street
PREP	Water and prep tables available in venue kitchen. No cooking facilities available at this venue. Power available at tables via extension cord only; must be <i>requested in advance</i> .
SERVICE	Six to eight-foot (6' to 8') tables with black tablecloths provided (one table per 1,000 bites) Finger food or small soups/beverages that do not require utensils preferred.
SIGNAGE	Tabletop and front of table (approx 80" x 24") signage is encouraged. Donors may bring handouts, cards, branded napkins, etc. Logo projected above the stage before and after Live Auction. Your ad in our catalog if you donate 5,000 or more servings.
STAFFING	Donors may bring up to four (4) staff members per table. AHP can provide volunteer staffing assistance by prior arrangement .

More logistics questions? Please contact **Jose Portillo** at 415-502-7276 or e-mail jose.portillo@ucsf.edu.

After your organization has finished service and cleanup, we welcome you to join us for the event. Please check in with registration if you would like a bidder number to use throughout the night. Before leaving, please check in with the on-site food and beverage coordinator.

Thank you for supporting **Art for AIDS**. Your generosity sustains the UCSF Alliance Health Project's LGBTQ mental health clinic and HIV-related work, and is greatly appreciated.

Please return this form to Jose Portillo, by fax to 415-502-7271 or by e-mail jose.portillo@ucsf.edu. Please e-mail a high resolution image of your logo to jose.portillo@ucsf.edu by **August 15, 2017** for use in our catalog.

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